



Town of Barnstable
Town Council
James H. Crocker Jr. Hearing Room
367 Main Street, 2nd floor,
Hyannis, MA 02601
Office 508.862.4738 • Fax 508.862.4770
E-mail: council@town.barnstable.ma.us
TOWN COUNCIL MEETING AGENDA

November 16, 2023

7:00pm

Original posted on
11-14-2023
@2:18pm. Update
don 11-15-2023
@10:42 to include
Avery Revere,
Barnstable Village to
Item # 2024-062/
Updated @ 3:08PM
to add names to the
Rationale Item 2024-
062

Councillors:

Matthew Levesque
President
Precinct 10

Jennifer Cullum
Vice President
Precinct 13

Gordon Starr
Precinct 1

Eric R. Steinhilber
Precinct 2

Betty Ludtke
Precinct 3

Nikolas Atsalis
Precinct 4

Paul Cusack
Precinct 5

Paul C. Neary
Precinct 6

Jessica Rapp Grassetti
Precinct 7

Jeffrey Mendes
Precinct 8

Tracy Shaughnessy
Precinct 9

Kristine Clark
Precinct 11

Paula Schnepf
Precinct 12

Administrator:
Cynthia A. Lovell
Cynthia.lovell@town.barnstable.ma.us

The November 16, 2023 Meeting of the Barnstable Town Council shall be conducted in person at 367 Main Street 2nd Floor James H. Crocker Jr. Hearing Room, Hyannis, MA. The public may attend in person or participate remotely in Public Comment or during a Public Hearing via the Zoom link listed below.

1. The meeting will be televised live via Xfinity Channel 8 or High Definition Channel 1072 or may be accessed via the Government Access Channel live stream on the Town of Barnstable's website: <http://streaming85.townofbarnstable.us/CablecastPublicSite/watch/1?channel=1>

2. Written Comments may be submitted to:
<https://tobweb.town.barnstable.ma.us/boardscommittees/towncouncil/Town Council/Agenda-Comment.asp>

3. Remote Participation: The public may participate in Public Comment or Public Hearings by utilizing the Zoom video link or telephone number and access meeting code:

Join Zoom Meeting:

<https://townofbarnstable-us.zoom.us/j/84435720989> Meeting ID: 844 3572 0989
US Toll-free • 888 475 4499

PUBLIC SESSION

1. ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. MOMENT OF SILENCE

- Years of Service Recognition of Town Councillors

4. PUBLIC COMMENT

5. COUNCIL RESPONSE TO PUBLIC COMMENT

6. TOWN MANAGER COMMUNICATIONS (Pre-Recorded)

- Presentation on the Allocation of the Tax Levy – Adoption of a Residential Exemption and Residential Factor, Lane Partridge, Director of Assessing
- Annual Update on Rental Registration Program – Brian Florence, Director of Inspectional Services

7. ACT ON PUBLIC SESSION MINUTES

8. COMMUNICATIONS - from elected officials, boards, committees, and staff, commission reports, correspondence and announcements

- Town Manager Performance Review

9. ORDERS OF THE DAY

- A. Old Business**
- B. New Business**

10. ADJOURNMENT

NEXT REGULAR MEETING: December 07, 2023

ITEM NO.	INDEX TITLE	PAGE
A. OLD BUSINESS		
2024-060	Appropriation and Transfer order in the amount of \$2,500,000 in Community Preservation Act Funds to increase the number and availability of community housing units in the Town of Barnstable (Public Hearing) (Roll Call Majority Full Council)	5-6
2024-061	Appropriation and Transfer Order in the amount of \$1,825 in Community Preservation Historic Preservation Funds for the restoration and preservation of the historic artifact known as the German POW Bottle (Public Hearing) (Roll Call Majority Full Council)	7-8
B. NEW BUSINESS		
2024-062	Resolve ratifying the Town Manager’s reappointments and appointments to the Local Comprehensive Planning Committee (May be acted upon) (Majority Vote)	9-11
2024-063	Transfer order in the amount of \$20,000 for the Public Works Department Operating Expenses Budget (May be acted upon) (Majority Vote)	12-13
2024-064	Authorization to expend a Fiscal Year 2023 grant in the amount of \$13,600 from the Massachusetts Executive Office of Elder Affairs to support digital literacy efforts of the Barnstable Adult Community Center (May be acted upon) (Majority Vote)	14-15
2024-065	Authorization to expend a Fiscal Year 2024 Safe Routes to School “Signs & Lines” Grant from the Massachusetts Department of Transportation in the amount of \$10,000 for improving pedestrian and bicycle crossing safety on Route 28 near Barnstable Intermediate School (May be acted upon) (Majority Vote)	16-17
2024-066	Resolve approving an amendment to an existing conservation restriction held by the Massachusetts Department of Fish and Game upon land owned jointly by the towns of Mashpee and Barnstable so that the conservation restriction will cover an additional 15.24± acres of land following the town’s purchase of a half interest in the 15.24± acres from the town of Mashpee (May be acted upon) (Majority Vote)	18-21
2024-067	Allocation of Tax Levy Fiscal Year 2024 – Residential Exemption (Refer to Public Hearing 12/07/2023)	22-23
2024-068	Allocation of Tax Levy Fiscal Year 2024 – Tax Factor (Refer to Public Hearing 12/07/2023)	24-26
2024-069	Authorization to expend a Fiscal Year 2024 Cultural District Grant in the amount of \$15,000 from the Massachusetts Cultural Council’s Cultural District Grant Program for the Barnstable Village Cultural District (May be acted upon) (Majority Vote)	27-28
2024-070	Authorization to expend a Fiscal Year 2024 Cultural District Grant in the amount of \$15,000 from the Massachusetts Cultural Council’s Cultural District Grant Program for the Hyannis HYArts Cultural District (May be acted upon) (Majority Vote)	29-30
2024-071	Authorization to expend a Fiscal Year 2024 MassWorks Infrastructure Program Grant in the amount of \$1,800,000 from the Commonwealth of Massachusetts, Executive Office of Economic	

Development for the design and implementation of the Great Streets Downtown Hyannis Plan
(May be acted upon) (Majority Vote) 31-33

2024-072 Authorization to expend a Fiscal Year 2024 HousingWorks Infrastructure Grant in the amount of
\$1,379,840 from the Commonwealth of Massachusetts, Executive Office of Housing and Livable
Communities for sewer improvements in support of housing in downtown Hyannis **(May be acted
upon) (Majority Vote)** 34-35

2024-073 Resolve approving the Town Council Strategic Plan for Fiscal Years 2024-2025 **(May be acted
upon) (Majority Vote)** 36

Please Note: The lists of matters are those reasonably anticipated by the Council President which may be discussed at the meeting. Not all items listed may be discussed and other items not listed may be discussed to the extent permitted by law. It is possible that if it votes, the Council may go into executive session. The Council may also act on items in an order other than as they appear on this agenda. Persons interested are advised that in the event any matter taken up at the meeting remains unfinished at the close of the meeting, it may be continued to a future meeting, and with proper notice.

A. OLD BUSINESS (Public Hearing) (Roll Call Majority Full Council)

BARNSTABLE TOWN COUNCIL

**ITEM# 2024-060
INTRO: 11/02/2023, 11/16/2023**

2024-060 APPROPRIATION AND TRANSFER ORDER IN THE AMOUNT OF \$2,500,000 IN COMMUNITY PRESERVATION ACT FUNDS TO INCREASE THE NUMBER AND AVAILABILITY OF COMMUNITY HOUSING UNITS IN THE TOWN OF BARNSTABLE

ORDERED: That pursuant to the provisions of the Community Preservation Act, G.L. c. 44B, the amount of One Million Forty Nine Thousand Five Hundred Fifty One Dollars **(\$1,049,551)** be appropriated and transferred from the set-aside for Community Housing Funds within the Community Preservation Fund and the amount of One Million Four Hundred Fifty Thousand Four Hundred Forty Nine Dollars **(\$1,450,449)** be appropriated and transferred from the undesignated reserve in the Community Preservation Fund to the Affordable Housing/Growth & Development Trust Fund, and that the Affordable Housing/Growth & Development Trust Fund Board is authorized to contract for and expend the total appropriation of Two Million Five Hundred Thousand Dollars **(\$2,500,000)** to increase the number and availability of community housing units within the Town of Barnstable by both funding and initiating projects and programs for that purpose, subject to the oversight by the Community Preservation Committee.

SPONSOR: Mark S. Ells, Town Manager, upon recommendation of the Community Preservation Committee

DATE	ACTION TAKEN
<u>11/02/2023</u>	<u>Refer to Public Hearing 11/16/2023</u>

- _____ Read Item
- _____ Motion to Open Public Hearing
- _____ Rationale
- _____ Public Hearing
- _____ Close Public Hearing
- _____ Council Discussion
- _____ Vote

BARNSTABLE TOWN COUNCIL

ITEM# 2024-060
INTRO: 11/02/2023, 11/16/2023

SUMMARY

TO: Town Council
FROM: Mark Ells, Town Manager
THROUGH: Lindsey Counsell, Chair, Community Preservation Committee
DATE: November 02, 2023
SUBJECT: Appropriation and Transfer order in the amount of **\$2,500,000** in Community Preservation Act Funds to increase the number and availability of community housing units in the Town of Barnstable

BACKGROUND: At the October 16, 2023, Community Preservation Committee (CPC) meeting, the seven Committee members present voted unanimously to recommend to the Town Council through the Town Manager, the Affordable Housing Growth & Development Trust Board's (Trust) request for \$1,049,551 in Community Preservation Community Housing and \$1,450,449 in Community Preservation Undesignated Funds. This amount represents an additional \$2.5M in Community Preservation Act (CPA) Funds to be transferred and administered by the Trust to continue to utilize the Trust's unique statutory flexibility to create, acquire, preserve, and support community housing.

Following positive recommendations from the CPC in 2020 and 2021, the Town Council voted unanimously to appropriate a total of \$5M for the purpose of increasing the number and availability of community housing units within the Town of Barnstable. Since the CPA funds became available, the Trust has expended and/or committed \$1,816,795 to address Barnstable's community housing needs, with other commitments of \$1,000,000 currently under consideration. To respond to the heightened and ongoing housing affordability crisis, the Trust is seeking additional funds to continue incentives for construction, preservation, and production of Affordable Housing, as well as expending efforts to support and supplement aid to prevent homelessness and bring stability to households facing housing insecurity.

ANALYSIS: The project meets the criteria of the Community Preservation Act and is consistent with the Local Comprehensive Plan, the Housing Production Plan, and the Town Council Strategic Plan.

FISCAL IMPACT: This appropriation has no impact on the general fund since the entire amount is appropriated and transferred from the Community Preservation Fund. \$1,049,551 of this request will be provided from the set-aside in the Community Preservation Fund for Community Housing and \$1,450,449 will be provided from the Community Preservation Fund's undesignated reserve which has a current available balance of \$9,176,118.

TOWN MANAGER RECOMMENDATION: Mark S. Ells, Town Manager, recommends approval of this appropriation.

STAFF ASSISTANCE: Mark A. Milne, CPA, Director of Finance; Jillian Douglass, Trust Administrator; Elizabeth Jenkins, Director of Planning & Development

VOLUNTEER STAFF ASSISTANCE: Lindsey Counsell, Chair, Community Preservation Committee

A. OLD BUSINESS (Public Hearing) (Roll Call Majority Full Council)

BARNSTABLE TOWN COUNCIL

**ITEM# 2024-061
INTRO: 11/02/2023, 11/16/2023**

2024-061 APPROPRIATION AND TRANSFER ORDER IN THE AMOUNT OF \$1,825 IN COMMUNITY PRESERVATION HISTORIC PRESERVATION FUNDS FOR THE RESTORATION AND PRESERVATION OF THE HISTORIC ARTIFACT KNOWN AS THE GERMAN POW BOTTLE

ORDERED: That pursuant to the provisions of the Community Preservation Act, G.L. c. 44B, the amount of One Thousand Eight Hundred Twenty-Five Dollars (**\$1,825.00**) be appropriated and transferred from the amount set aside for Historic Preservation within the Community Preservation Fund for the restoration and preservation of the historic artifact known as the German POW Bottle in the care of the Historical Society of Santuit and Cotuit. It is further ordered that the Town Manager is authorized to contract for and expend the appropriation made available for this purpose, subject to oversight by the Community Preservation Committee.

SPONSOR: Mark S. Ells, Town Manager, upon recommendation of the Community Preservation Committee

DATE	ACTION TAKEN
<u>11/02/2023</u>	<u>Refer to Public Hearing 11/16/2023</u>

- _____ Read Item
- _____ Motion to Open Public Hearing
- _____ Rationale
- _____ Public Hearing
- _____ Close Public Hearing
- _____ Council Discussion
- _____ Vote

BARNSTABLE TOWN COUNCIL

ITEM# 2024-061

INTRO: 11/02/2023, 11/16/2023

SUMMARY

TO: Town Council
FROM: Mark Ells, Town Manager
THROUGH: Lindsey Counsell, Chair, Community Preservation Committee
DATE: November 02, 2023
SUBJECT: Appropriation and Transfer Order in the amount of **\$1,825** in Community Preservation Historic Preservation Funds for the restoration and preservation of the historic artifact known as the German POW Bottle

BACKGROUND: At the September 18, 2023, Community Preservation Committee meeting, the seven Committee members present voted unanimously to recommend to the Town Council through the Town Manager, the Historical Society of Santuit and Cotuit's (HSSC) request for \$1,825 in Community Preservation Historic Preservation Funds for the restoration and preservation of the historic artifact known as the German POW Bottle. The total restoration project cost is \$2,375 with \$550 privately donated.

The bottle containing rolled up messages was recently unearthed on the side of a hill by a landscaper about 20 feet above sea level at Point Isabella. Recognizing the artifact's local historic value associated with WWII activities at Camp Edwards and Camp Candoit, he turned it over to the Historical Society. Conservators were able to safely remove the paper fragments with the names and addresses of three German Prisoners of War written on the blank side of a rolled up cereal carton. Restoration work will include cleaning, flattening, and deacidification of the original "messages"; and creation of a facsimile of the original bottle with copies of the rolled-up contents so visitors can see what the bottle looked like upon its discovery. Both the original and facsimile will be made a part of a small permanent exhibit on Camp Candoit at the Historical Society's Museum.

ANALYSIS: The Barnstable Historical Commission determined the artifact to be historically significant on July 18, 2023.

FISCAL IMPACT: The current balance in the reserve set aside for historic preservation is \$516,351. This appropriation has no impact on the general fund since the entire amount is appropriated and transferred from the Community Preservation Fund.

TOWN MANAGER RECOMMENDATION: Mark S. Ells, Town Manager, recommends approval.

VOLUNTEER STAFF ASSISTANCE: Lindsey Counsell, Chair, Community Preservation Committee

B. NEW BUSINESS (May be acted upon) (Majority Vote)

BARNSTABLE TOWN COUNCIL

**ITEM# 2024-062
INTRO: 11/16/2023**

2024-062 RESOLVE RATIFYING THE TOWN MANAGER’S REAPPOINTMENTS AND APPOINTMENTS TO THE LOCAL COMPREHENSIVE PLANNING COMMITTEE

RESOLVED: That the Town Council hereby ratifies the Town Manager’s reappointment of the following current members of the Local Comprehensive Planning Committee (“LCPC”): Amanda Converse, Lindsey Counsell, Mark Hansen, Meaghan Mort, Wendy Northcross, Frances Parks, Cheryl Powell, Avery Revere, Susan Rohrbach, Robert Twiss, and Jennifer Williams, and ratifies the appointment of the following individuals to serve at the pleasure of the Town Manager as members of the LCPC; provided that the structural and operational requirements of the LCPC, including, but not limited to, the number of members of the LCPC, the terms of such members and quorum requirements, shall be as established by the Town Manager:

Alyssa Chase, Marstons Mills
Katia DaCunha, Hyannis
Asia Graves, Barnstable

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
_____	_____
_____	_____

- _____ Read Item
- _____ Rationale
- _____ Council Discussion
- _____ Vote

BARNSTABLE TOWN COUNCIL

ITEM# 2024-062
INTRO: 11/16/2023

SUMMARY

TO: Town Council
FROM: Mark S. Ells, Town Manager
DATE: November 16, 2023
SUBJECT: Resolve ratifying the Town Manager’s reappointments and appointments to the Local Comprehensive Planning Committee

BACKGROUND: The purpose of the Local Comprehensive Planning Committee (LCPC) is to better facilitate and communicate the Local Comprehensive Planning process, and to engage the greater community in the planning effort. The Local Comprehensive Planning Committee shall steer a process intended to unify Barnstable’s villages around a publicly developed, consensus-based, comprehensive plan for future growth, development, and resource protection.

The Town of Barnstable has chosen to use a specially designated committee to act as the LCPC. A memorandum, dated January 18, 2022, was transmitted to the public and the Town Council detailing the committee’s purpose, composition, and appointments process. Due to the importance and far-reaching impacts of the work to be undertaken by the Committee, the Town Manager requests his appointments to the LCPC be ratified by the Town Council.

In the January 18, 2022 memorandum referenced above it states that “The Manager shall consider the following when selecting appointees”: (1) The LCPC shall include residents from each and all of Barnstable’s seven villages; (2) In addition to No. 1 above, resident member representation from specifically stated Boards/Committees/Commissions; (3) The LCPC should include a resident who represents the Town of Barnstable business community; (4) Subject matter expertise or experience, which may include professional or volunteer background, in priority issue areas, including land use, transportation, water quality, public infrastructure, housing, economic development, environmental protection, historic preservation, climate change, public health is preferable; and (5) The LCPC should include representation of the various demographic groups present in the Town of Barnstable.

In an effort to better realize the last criterion, and with feedback from the Committee, Manager, and Town Council Appointments Committee, the Town issued a call for additional members. The application was broadly advertised and distributed throughout the community and the application period closed on October 16, 2023.

The selection process was conducted by the Town Manager Mark Ells; Paula Schnepf, Town Councilor, and Chair of the Appointments Committee; and Jeffrey Mendes, Town Councilor. Three candidates were interviewed, and this list of candidates was developed by the Town Manager for ratification. The LCPC appointees are:

Alyssa Chase, Marstons Mills
Katia DaCunha, Hyannis
Asia Graves, Barnstable

The LCPC reappointments are:

Amanda Converse, Marstons Mills

Lindsey Counsell, Centerville

Mark Hansen, Centerville

Meaghan Mort, Marstons Mills

Wendy Northcross, West Barnstable

Frances Parks, Cotuit

Cheryl Powell, Centerville

Avery Revere, Barnstable Village

Susan Rohrbach, Centerville

Robert Twiss, Osterville

Jennifer Williams, Osterville

FISCAL IMPACT: There is no fiscal impact.

STAFF ASSISTANCE: Karen Nober, Town Attorney; Elizabeth Jenkins, Planning & Development Director; Kate Maldonado, Senior Planner

B. NEW BUSINESS (May be acted upon) (Majority vote)

BARNSTABLE TOWN COUNCIL

**ITEM# 2024-063
INTRO: 11/16/2023**

2024-063 TRANSFER ORDER IN THE AMOUNT OF \$20,000 FOR THE PUBLIC WORKS DEPARTMENT OPERATING EXPENSES BUDGET

ORDERED: That the sum of **\$20,000** be transferred from the Fiscal Year 2024 Public Works Department Personnel Budget to the Fiscal Year 2024 Public Works Department Operating Expense Budget for the purpose of funding hydrogeological consulting services relative to PFAS contamination.

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
_____	_____
_____	_____

- _____ Read Item
- _____ Rationale
- _____ Council Discussion
- _____ Vote

BARNSTABLE TOWN COUNCIL

ITEM# 2024-063
INTRO: 11/16/2023

SUMMARY

TO: Town Council
FROM: Mark S. Ells, Town Manger
THROUGH: Daniel W. Santos, P.E.
DATE: November 16, 2023
SUBJECT: Transfer order in the amount of **\$20,000** for the Public Works Department Operating Expenses Budget

BACKGROUND: Due to vacancies in salaried positions throughout the fiscal year in the Department of Public Works, the department currently has unencumbered salary funds. The department proposes to utilize a portion of the projected savings to fund hydrogeological work related to PFAS contamination in groundwater and surface water that is impacting Town water supply resources and drinking water wells.

FISCAL IMPACT: This request, if approved, will reduce the estimated amount of unexpended Fiscal Year 2024 appropriations from salaries that would be returned to the General Fund at the close of the Fiscal Year and become part of the Town's Free Cash.

TOWN MANAGER RECOMMENDATION: Mark S. Ells, Town Manager, recommends approval of the transfer order.

STAFF ASSISTANCE: Daniel W. Santos, P.E., Director of Public Works

B. NEW BUSINESS (May be acted upon) (Majority vote)

BARNSTABLE TOWN COUNCIL

**ITEM# 2024-064
INTRO: 11/16/2023**

2024-064 AUTHORIZATION TO EXPEND A FISCAL YEAR 2023 GRANT IN THE AMOUNT OF \$13,600 FROM THE MASSACHUSETTS EXECUTIVE OFFICE OF ELDER AFFAIRS TO SUPPORT DIGITAL LITERACY EFFORTS OF THE BARNSTABLE ADULT COMMUNITY CENTER

RESOLVED: That the Town Council does hereby authorize the Town Manager to contract for and expend a Fiscal Year 2023 Massachusetts Executive Office of Elder Affairs grant in the amount of **\$13,600** to support digital literacy efforts of the Barnstable Adult Community Center.

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
_____	_____
_____	_____

- _____ Read Item
- _____ Rationale
- _____ Council Discussion
- _____ Vote

BARNSTABLE TOWN COUNCIL

ITEM# 2024-064
INTRO: 11/16/2023

SUMMARY

TO: Town Council
FROM: Mark S. Ells, Town Manager
THROUGH: Chris Gonnella, Director of Community Services
DATE: November 16, 2023
SUBJECT: Authorization to expend a Fiscal Year 2023 grant in the amount of **\$13,600** from the Massachusetts Executive Office of Elder Affairs to support digital literacy efforts of the Barnstable Adult Community Center

BACKGROUND: The Massachusetts Office of Elder Affairs (EOEA) offered a new Enhancing Digital Literacy for Older Adults Grant to Councils on Aging this year. This was a statewide, competitive grant process that concluded with twenty-four (24) awardees. The Barnstable Council on Aging was awarded a grant in the amount of \$13,600. This grant will fund professional instruction for onsite computer classes, twelve laptops and a mobile charging/storage cart. The laptops and storage/charging cart will enable the BACC the flexibility to create a mobile pop-up computer lab in any room at the center. Classes are scheduled to begin in January 2023 and run six (6) separate sessions through December 2024.

We are grateful to EOEA for their generous funding support.

FISCAL IMPACT: There is no immediate financial impact on the Town's operating budget as a result of accepting this grant.

STAFF ASSISTANCE: Kelly Howley, Council on Aging Director

B. NEW BUSINESS (May be acted upon) (Majority Vote)

BARNSTABLE TOWN COUNCIL

**ITEM# 2024-065
INTRO: 11/16/2023**

2024-065 AUTHORIZATION TO EXPEND A FISCAL YEAR 2024 SAFE ROUTES TO SCHOOL “SIGNS & LINES” GRANT FROM THE MASSACHUSETTS DEPARTMENT OF TRANSPORTATION IN THE AMOUNT OF \$10,000 FOR IMPROVING PEDESTRIAN AND BICYCLE CROSSING SAFETY ON ROUTE 28 NEAR BARNSTABLE INTERMEDIATE SCHOOL

RESOLVED:That the Town Council does hereby authorize the Town Manager to contract for and expend a Fiscal Year 2024 Safe Routes to School “Signs & Lines” grant in the amount of **\$10,000** from the Massachusetts Department of Transportation for the purpose of improving pedestrian and bicycle crossing safety on Route 28 near Barnstable Intermediate School.

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
_____	_____
_____	_____

- _____ Read Item
- _____ Rationale
- _____ Council Discussion
- _____ Vote

BARNSTABLE TOWN COUNCIL

SUMMARY

ITEM# 2024-065
INTRO: 11/16/2023

TO: Town Council
FROM: Mark S. Ells, Town Manager
THROUGH: Daniel W. Santos, P.E., Director, Department of Public Works
DATE: November 16, 2023
SUBJECT: Authorization to expend a Fiscal Year 2024 Safe Routes to School “Signs & Lines” Grant from the Massachusetts Department of Transportation in the amount of **\$10,000** for improving pedestrian and bicycle crossing safety on Route 28 near Barnstable Intermediate School

BACKGROUND: The Town of Barnstable was awarded a \$10,000 Safe Routes to School “Signs & Lines” Grant from the Commonwealth of Massachusetts on October 23, 2023. The purpose of this grant is to improve pedestrian and bicycle crossing safety on Route 28 near Barnstable Intermediate School.

ANALYSIS: While Route 28 is a state highway, the Town is generally responsible for the school zone signs and markings. Pedestrian and bicycle crossings in this area are often difficult and risky due to heavy traffic volumes and high speeds. There is significant crossing demand due to extensive residential areas on north side of Route 28 and destinations on the south side of Route 28 including Barnstable Intermediate School, Barnstable High School, Barnstable Adult Community Center, the Route 28 shared use path, etc. With the recent development of a new apartment complex at 850 Falmouth Road, there has been a significant increase in pedestrian crossing demand at that location, as the existing crosswalk several hundred feet to the west is apparently not convenient for many individuals.

FISCAL IMPACT: This grant does not require a local match. However, the grant is capped at \$10,000 for traffic signs and pavement markings. Any other expenses, and/or expenditures exceeding \$10,000, will be the Town’s responsibility. We anticipate the project scope will, at minimum, include marking a high-visibility crosswalk with yield lines, and installing school or pedestrian crossing signs on rectangular rapid flashing beacon assemblies, along with advance warning signs and possibly an in-street school or pedestrian crossing sign. Therefore, we expect the Town’s fiscal impact to be in the \$50,000 to \$100,000 range, likely funded through the Town’s Chapter 90 allotment. DPW has applied for a Safe Routes to School “Infrastructure” grant for this location as well, and if awarded it could potentially cover the fiscal impact while also increasing the project scope to include sidewalks, curb ramps, and other improvements.

STAFF ASSISTANCE: Daniel W. Santos, P.E., Director, Department of Public Works

B. NEW BUSINESS (May be acted upon) (Majority Vote)

BARNSTABLE TOWN COUNCIL

**ITEM# 2024-066
INTRO: 11/16/2023**

2024-066 RESOLVE APPROVING AN AMENDMENT TO AN EXISTING CONSERVATION RESTRICTION HELD BY THE MASSACHUSETTS DEPARTMENT OF FISH AND GAME UPON LAND OWNED JOINTLY BY THE TOWNS OF MASHPEE AND BARNSTABLE SO THAT THE CONSERVATION RESTRICTION WILL COVER AN ADDITIONAL 15.24± ACRES OF LAND FOLLOWING THE TOWN'S PURCHASE OF A HALF INTEREST IN THE 15.24± ACRES FROM THE TOWN OF MASHPEE

WHEREAS, consistent with Town Council Item No. 2002-091, in June 2002 the Towns of Barnstable and Mashpee each took an undivided one-half interest in 293± acres, now part of the Santuit Pond Preserve and located in both towns; and a negotiated Conservation Restriction was taken immediately thereafter upon the 293± acre property by the Commonwealth of Massachusetts, acting by and through its Department of Fish and Game (“DFG”), which paid at that time to the towns a portion of the purchase price for the property; and

WHEREAS, at that time, in addition to the 293± acres, both towns sought to jointly acquire and protect under the same Conservation Restriction held by DFG an adjacent 15.24± acre parcel of land, being a portion of the land known as the Mills Property, located wholly within the Town of Mashpee; but this 15.24± acre parcel was not acquired at that time due to title issues that needed to be addressed; and

WHEREAS, the Barnstable Town Council voted at its October 18, 2007 meeting (Item No. 2008-022) to appropriate \$150,000.00 in Community Preservation Act (“CPA”) funds, to be used in conjunction with Town of Mashpee CPA funds, “for the purpose of acquiring open space by co-purchasing with the Town of Mashpee” the 15.24± acres of the Mills Property, and to authorize the Town Manager to accept any gifts and grants, to contract for and expend the funds, and to execute and deliver any documents in connection therewith on behalf of the Town; and

WHEREAS, in 2010, after having resolved the above-referenced title issues, the Town of Mashpee purchased the 15.24± acre Mills Property with the intent of conveying a one-half interest in the property to the Town of Barnstable in consideration of the above-referenced \$150,000.00, and protecting the 15.24± acres under the Conservation Restriction taken in 2002 by DFG upon the 293± acres; and

WHEREAS, pursuant to Chapter 149 of the Acts of 2013, the Massachusetts Legislature authorized the Town of Mashpee to convey an interest in the 15.24± acres to the Town of Barnstable, subject to the Town of Barnstable’s contribution toward the purchase price as agreed upon between the towns, provided that the interest in the property is held by the Town solely for open space, conservation and passive recreation purposes, and also authorized DFG to obtain a Conservation Restriction over the 15.24± acres consistent with the original Conservation Restriction taken in 2002 upon the 293± acres;

THEREFORE BE IT RESOLVED: That, in connection with the Town’s planned acquisition of a one-half interest in the 15.24± acres from the Town of Mashpee as authorized and with the funds appropriated under Town Council Item No. 2008-022, the Town Council hereby approves amending the existing Conservation Restriction recorded in the Barnstable County Registry of Deeds in Book 15305,

Page 123, and held by DFG upon the 293±-acre property co-owned by the Towns of Barnstable and Mashpee, in order to make the 15.24± acres subject to the Conservation Restriction in accordance with Chapter 149 of the Acts of 2013; and authorizes the Town Manager, on behalf of the Town of Barnstable, to negotiate, accept, sign, deliver and record any documents necessary to effectuate this resolve and to complete this transaction.

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
_____	_____
_____	_____

- _____ Read Item
- _____ Rationale
- _____ Council Discussion
- _____ Vote

BARNSTABLE TOWN COUNCIL

SUMMARY

ITEM# 2024-066
INTRO: 11/16/2023

TO: Town Council
FROM: Mark S. Ells, Town Manager
THROUGH: Lindsey Counsell, Chair, Community Preservation Committee
DATE: November 16, 2023
SUBJECT: Resolve approving an amendment to an existing conservation restriction held by the Massachusetts Department of Fish and Game upon land owned jointly by the towns of Mashpee and Barnstable so that the conservation restriction will cover an additional 15.24± acres of land following the town's purchase of a half interest in the 15.24± acres from the town of Mashpee

BACKGROUND: In June 2002 the Towns of Barnstable and Mashpee each took an undivided one-half interest in 293± acres, now part of the Santuit Pond Preserve and located in both towns, and a negotiated Conservation Restriction was taken immediately thereafter upon the 293± acre property by the Commonwealth of Massachusetts, acting by and through its Department of Fish and Game, ("DFG") which paid at that time to the towns a portion of the purchase price for the property.

In addition to the 293± acres, both towns sought to jointly acquire and protect under the same Conservation Restriction (CR) held by DFG an adjacent 15.24± acre parcel of land, being a portion of the land known as the Mills Property, located wholly within the Town of Mashpee; but this 15.24± acre parcel was not acquired at that time due to title issues that needed to be addressed.

The Community Preservation Committee (CPC) voted on July 31, 2007, to recommend that the Town support the funding request of \$150,000.00 made by the Town of Mashpee to co-purchase for open space the 15.24± acres.

The Town Council voted in October 2007 to authorize the Town's acquisition of an interest in the 15.24± acres and appropriated the \$150,000 to fund that purchase, and those funds have remained in a CPC Open Space Fund while the parties drafted an Agreement to Amend the existing DFG-held CR to include the additional 15.24± acres and the Town of Mashpee addressed the property's title issues.

In 2010, after the above-referenced title issues were resolved, the Town of Mashpee purchased the 15.24± acre Mills Property with the intent of conveying a one-half interest in the property to the Town of Barnstable in consideration of the above-referenced \$150,000.00 and protecting the 15.24± acres under the CR taken in 2002 by DFG upon the 293± acres. Pursuant to Chapter 149 of the Acts of 2013, the Massachusetts Legislature authorized the Town of Mashpee to convey an interest in the 15.24± acres to the Town of Barnstable, subject to the Town of Barnstable's contribution toward the purchase price as agreed upon between the towns, provided that the interest in the property is held by the Town solely for open space, conservation and passive recreation purposes, and also authorized DFG to obtain a CR over the 15.24+/- acres consistent with the original CR taken in 2002 upon the 293± acres.

The Community Preservation Committee met on August 21, 2023, and ratified the previous vote and voted to recommend to the Town Council that the DFG CR be amended to add 15.24± acres to the CR.

ANALYSIS: The Barnstable Town Council previously appropriated the above-referenced \$150,000 and authorized the co-purchase of the 15.24± acre portion of the so-called Mills property in the Town of

Mashpee. This parcel was part of the original proposal for the purchase of the Cape Club Golf Course property, now called the Santuit Pond Preserve, but was removed from the larger 293± acre transaction due to the title issues that existed at the time. Following completion of extensive title work and the clearing of the title issues, and the need to secure legislative approval under Article 97 of the Amendments to the Massachusetts Constitution (Article 97) for the Town of Mashpee to convey the planned half interest to the Town, which Article 97 legislation was enacted as Chapter 149 of the Acts of 2013, the Towns are finally ready for this final step of the transaction to convey the half interest to the Town under the 2007 Town Council authorization and add this acreage to the CR, provided this CR amendment is approved by the Town Council under this present request. If the Town Council approves the amendment to the DFG CR, the Town will acquire its half interest in the 15.24± acres and the property will be placed under the amended DFG CR; and the property will be jointly owned and managed by both Towns as a part of the larger Santuit Pond Preserve.

This land is important to Barnstable in that it continues our partnership with the Town of Mashpee by protecting important open space. The land includes important high priority wildlife habitat and a wildlife corridor according to a 2003 study. This land also provides linkages to existing trails and hiking areas. Preservation of these parcels will also protect a Zone 2 water supply recharge area. The care and maintenance of this land is important to Barnstable residents in the Hollow Road/Santuit Newtown Road area so that management of unauthorized off-road vehicles and illegal dumping can be more effectively addressed by Barnstable resources, as this land abuts the Town's existing holdings. In fact, historically the lands east of Santuit Pond and the Santuit River were once part of the Town of Barnstable, as those water bodies formed a natural boundary. When Mashpee was incorporated, the town line was changed, and it fell along parcel boundaries that had been established at the time. The Town of Mashpee has informed the parties that it will take a vote to add the additional 15.24± acres to the DFG CR. The Town Council is being asked here to vote approval of the same.

FISCAL IMPACT: The funds to complete this transaction in the amount of \$150,000 were appropriated under Town Council order 2008-022 and are provided from the set-aside for Open Space within the Community Preservation Fund.

TOWN MANAGER RECOMMENDATION: Mark S. Ells, Town Manager, upon recommendation of the Community Preservation Committee.

STAFF ASSISTANCE: Lindsey B. Counsell, Chair, Community Preservation Committee, Kate Connolly, Assistant Town Attorney.

B. NEW BUSINESS (Refer to Public Hearing 12/07/2023)

BARNSTABLE TOWN COUNCIL

**ITEM# 2024-067
INTRO: 11/16/2023**

2024-067 ALLOCATION OF TAX LEVY FY 24 – RESIDENTIAL EXEMPTION

RESOLVED: That the Town Council hereby votes to adopt a Residential Exemption of twenty percent (20%) for Fiscal Year 2024.

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
_____	_____
_____	_____

- ___ Read Item
- ___ Motion to Open Public Hearing
- ___ Rationale
- ___ Public Hearing
- ___ Close Public Hearing
- ___ Council Discussion
- ___ Vote

BARNSTABLE TOWN COUNCIL

ITEM# 2024-067
INTRO: 11/16/2023

SUMMARY

TO: Town Council
FROM: Mark S. Ells, Town Manager
THROUGH: Mark A. Milne, Finance Director
DATE: November 13, 2023
SUBJECT: Allocation of Tax Levy Fiscal Year 2024 – Residential Exemption

BACKGROUND: According to Massachusetts General Laws, Chapter 59, Section 5C, the Town Council may adopt a Residential Exemption as part of determining the allocation of the tax levy between residential property owners. This tax levy shifting option will not change the overall amount of property taxes raised through the residential class of property. It allows communities to shift a portion of the residential property tax levy between residential property owners based on statutory criteria. The maximum exemption allowed is 35 percent of the average assessed value of all Class One (Residential) parcels. This exemption would be applied to all residential parcels which are qualified by the Town Assessor as the principal residence of the taxpayer. Principal residence is a taxpayer’s domicile, that is, their fixed place of habitation, permanent home, and legal residence, as used for federal and state income tax purposes. This option shifts property taxes between residential taxpayers only and does not affect the Commercial, Industrial and Personal Property class of taxpayers.

ANALYSIS: The exemption is calculated on the average residential parcel value which is \$857,277 in Fiscal Year 2024. The assessed property value is then reduced by the value of the exemption before the tax rate is applied to determine the tax bill amount. Since the exemption removes an amount of the taxable residential property value subject to taxation, and the tax levy paid by the residential class remains the same, the tax rate for this class of property increases. The projected savings in Fiscal Year 2024 for the median residential assessed value of \$575,200 using different residential exemption percentages is illustrated as follows:

Exemption %	Exemption Amount	Taxable Value	Tax Rate	Tax Bill	Savings
0%	\$ -	\$ 575,200	\$ 5.92	\$ 3,406	\$ -
5%	\$ 42,864	\$ 532,336	\$ 6.06	\$ 3,225	\$ 181
10%	\$ 85,728	\$ 489,472	\$ 6.20	\$ 3,035	\$ 371
15%	\$ 128,592	\$ 446,608	\$ 6.35	\$ 2,837	\$ 569
20%	\$ 171,455	\$ 403,745	\$ 6.51	\$ 2,628	\$ 778
25%	\$ 214,319	\$ 360,881	\$ 6.68	\$ 2,409	\$ 997
30%	\$ 257,183	\$ 318,017	\$ 6.85	\$ 2,179	\$ 1,227
35%	\$ 300,047	\$ 275,153	\$ 7.03	\$ 1,936	\$ 1,470

B. NEW BUSINESS (Refer to Public Hearing 12/07/2023)

BARNSTABLE TOWN COUNCIL

ITEM# 2024-068

INTRO: 11/16/2023

2024-068 ALLOCATION OF TAX LEVY FISCAL YEAR 2024 – TAX FACTOR

RESOLVED: That the Town Council hereby votes to classify the Town of Barnstable under M.G.L. c. 40, § 56, the Classification Act, at a Residential Factor of 1 (one) for the Fiscal Year 2024.

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
_____	_____
_____	_____

- _____ Read Item
- _____ Motion to Open Public Hearing
- _____ Rationale
- _____ Public Hearing
- _____ Close Public Hearing
- _____ Council Discussion
- _____ Vote

BARNSTABLE TOWN COUNCIL

ITEM# 2024-068
INTRO: 11/16/2023

SUMMARY

TO: Town Council
FROM: Mark S. Ells, Town Manager
THROUGH: Mark A. Milne, Finance Director
DATE: November 13, 2023
SUBJECT: Allocation of Tax Levy Fiscal Year 2024 – Tax Factor

BACKGROUND: According to Massachusetts General Laws, c. 40, § 56, the Town Council is annually charged with determining the Allocation of Local Property Taxes by the adoption of a Minimum Residential Factor. This tax levy-shifting tool will not change the overall amount of the tax levy to be raised in Fiscal Year 2024; rather it allows the town to shift a portion of the tax levy between classes of property. The residential factor, commonly referred to as the “Split Tax Rate”, allows the Town Council to create separate tax rates; one for residential property owners and a separate one for commercial, industrial, and personal property (CIP) owners. Under a residential “Factor of 1”, all property owners would pay taxes at the same rate per \$1,000 of valuation. For Fiscal Year 2024 the single tax rate is \$5.92 (tax levy of \$145,205,501 divided by total valuation of \$24,524,518,817 x \$1,000). The maximum permissible shift would increase the CIP tax rate by 150% which would result in a CIP tax Rate of \$8.88 for FY 2024, ($\$5.92 \times 1.5 = \8.88). Since 2007, the Town Council’s policy has been to select a Residential Factor of “1”.

ANALYSIS: The Minimum Residential Factor is used to make sure the shift of the tax burden complies with the law (M.G.L. c. 58, § 1A). Residential taxpayers must pay at least 65% of their full and fair cash value share of the levy. Commercial/Industrial/Personal Property taxpayers cannot pay more than 150% of their full and fair cash value share of the levy.

If the calculated Minimum Residential Factor is less than 65%, a community cannot make the maximum shift and must use a Commercial/Industrial/Personal Property factor less than 150%.

<u>A. Class</u>	<u>B. Valuation</u>	<u>C. Percentage Share</u>	<u>D. Combined Res/OS, CIP</u>
1. Residential	22,037,156,878	89.8577%	89.8577%
2. Open Space	0	0.0000%	
3. Commercial	1,865,999,379	7.6087%	10.1423%
4. Industrial	106,189,700	0.4330%	
5. Personal Property	<u>515,172,860</u>	<u>2.1006%</u>	
TOTALS	24,524,518,817	100.0000%	

The "Percentage Share" is based on the "Full and Fair Cash Valuation" of each class, which is affected by the level of assessment for each class.

The Maximum Share of Levy for Commercial/Industrial/Personal Property: 150% * 10.1423% (Lines 3C + 4C + 5C) = 15.2135% (Max % Share).

This calculation shows the maximum percentage share of the levy allowed for the full and fair cash value of the combined Commercial, Industrial and Personal Property classes (150% of the combined shares.) NOTE: Shift impact is reduced as the Max % Share decreases.

Minimum Share of Levy for Residential: 100% - 15.2135% (Max CIP % Share) = 84.7865% (Min % Share)

This calculation shows the minimum percentage share of the levy allowed for the full and fair cash value of the Residential class. This is computed by subtracting the Maximum Share for Industrial/Commercial/Personal Property from 100%.

Minimum Residential Factor (MRF): 84.7865% (Min % Share) / 89.8577% (Lines 1C + 2C) = 94.3564% (Minimum Residential Factor)

This calculates the Minimum Residential Factor: divide the minimum percentage share for Residential by the actual percentage share for Residential.

MINIMUM RESIDENTIAL FACTOR: 94.3564% Chapter 58, Section 1A mandates a minimum residential factor of not less than 65 percent

When the Minimum Residential Factor is multiplied by the percentage share of the Residential full and fair cash value, it reduces the Residential share to its Minimum percentage share of the Levy as calculated above.

FISCAL IMPACT: A factor greater than one (1) would shift more of the tax levy to the commercial, industrial, and personal property (CIP) tax classifications. For example, every 5% shift would result in over \$700,000 being shifted from the Residential class to the CIP class; with a tax rate reduction of \$0.03 in the residential rate and an increase of \$0.10 in the CIP tax rate.

STAFF ASSISTANCE: Mark A. Milne, Finance Director

B. NEW BUSINESS (May be acted upon) (Majority vote)

BARNSTABLE TOWN COUNCIL

**ITEM# 2024-069
INTRO: 11/16/2023**

2024-069 AUTHORIZATION TO EXPEND A FISCAL YEAR 2024 CULTURAL DISTRICT GRANT IN THE AMOUNT OF \$15,000 FROM THE MASSACHUSETTS CULTURAL COUNCIL'S CULTURAL DISTRICT GRANT PROGRAM FOR THE BARNSTABLE VILLAGE CULTURAL DISTRICT

RESOLVED : That the Town Council does hereby authorize the Town Manager to contract for and expend a \$15,000 grant from the Massachusetts Cultural Council's Cultural District Investment Grant program for the purpose of providing financial assistance to encourage the development and success of these districts and to foster local cultural preservation in accordance with M.G.L. c. 10, sec. 58A, the Massachusetts Cultural Districts statute.

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
_____	_____
_____	_____

- _____ Read Item
- _____ Rationale
- _____ Council Discussion
- _____ Vote

BARNSTABLE TOWN COUNCIL

ITEM# 2024-069
INTRO: 11/16/2023

SUMMARY

TO: Town Council
FROM: Mark S. Ells, Town Manager
THROUGH: Elizabeth S. Jenkins, Director of Planning & Development
DATE: November 16, 2024
SUBJECT: Authorization to expend a Fiscal Year 2024 Cultural District Grant in the amount of **\$15,000** from the Massachusetts Cultural Council's Cultural District Grant Program for the Barnstable Village Cultural District

SUMMARY: The Town of Barnstable, through its Planning & Development Department, has been awarded a \$15,000 grant in support of the Barnstable Village Cultural District from the Massachusetts Cultural Council (MCC) Cultural District Investment Grant. The MCC requires communities with more than one cultural district to propose projects that will take place in each district.

Grant funds will support programming and marketing efforts in the Barnstable Village Cultural District. Grant funds to support cultural district efforts will lead to increased revenue for the creative community and cultural organizations, provide additional attractions to generate excitement and interest along historic Route 6A, and encourage connectivity throughout the village.

These funds are in line with the goals of the state's Cultural District Initiative, and with the district-specific objectives identified in the year-end annual report to the MCC. Funding is allocated in support of Cultural District activities and goals and at the direction of the entity's management team. The MCC encourages projects or programs that institute a practice of access, equity, or inclusion and are in alignment with the Barnstable Village Cultural District's audience and mission.

These activities support the following cultural district goals:

SENSE OF PLACE: Support programming efforts creating active and engaging moments in Barnstable Village Cultural District leveraging the district's heritage and seaside locations to express its unique character.

CREATIVE ECONOMY: Facilitate opportunities for the public to interact with members of the creative economy; support programs that engage the public and profit artists during several special events throughout the year.

CULTURAL DESTINATION: Market the district to increase year-round visitation; strengthen visual identity with consistent, repetitive branding in marketing efforts. Offer more self-guided outdoor opportunities.

FISCAL IMPACT: No funding match is required for this grant award. No general funds will be expended on this program.

STAFF ASSISTANCE: Melissa Chartrand, Arts & Culture Coordinator, Planning & Development; Alice Marcus Krieg, Grants Coordinator, Planning & Development; Roberta Miller, Executive Director, CCAC

B. NEW BUSINESS (May be acted upon) (Majority vote)

BARNSTABLE TOWN COUNCIL

**ITEM# 2024-070
INTRO: 11/16/2023**

2024-070 AUTHORIZATION TO EXPEND A FISCAL YEAR 2024 CULTURAL DISTRICT GRANT IN THE AMOUNT OF \$15,000 FROM THE MASSACHUSETTS CULTURAL COUNCIL'S CULTURAL DISTRICT GRANT PROGRAM FOR THE HYANNIS HYARTS CULTURAL DISTRICT

RESOLVED: That the Town Council does hereby authorize the Town Manager to contract for and expend a grant in the amount of **\$15,000** from the Massachusetts Cultural Council's Cultural District Investment Grant program for the purpose of providing financial assistance to encourage the development and success of these districts and to foster local cultural preservation in accordance with M.G.L. c. 10, sec. 58A, the Massachusetts Cultural Districts statute.

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
_____	_____
_____	_____

- _____ Read Item
- _____ Rationale
- _____ Council Discussion
- _____ Vote

BARNSTABLE TOWN COUNCIL

ITEM# 2024-070
INTRO: 11/16/2024

SUMMARY

TO: Town Council
FROM: Mark S. Ells, Town Manager
THROUGH: Elizabeth S. Jenkins, Director of Planning & Development
DATE: November 14, 2023
SUBJECT: Authorization to expend a Fiscal Year 2024 Cultural District Grant in the amount of **\$15,000** from the Massachusetts Cultural Council's Cultural District Grant Program for the Hyannis HYArts Cultural District

BACKGROUND: The Town of Barnstable, through its Planning & Development Department, has been awarded a \$15,000 grant in support of the Hyannis HyArts Cultural District from the Massachusetts Cultural Council (MCC) Cultural District Investment Grant. Grant funds will support programming and marketing efforts in the Hyannis HyArts Cultural District as well as support placemaking projects with a particular focus on the Hyannis HyArts Campus, from the corner of South and Pearl Street to Hyannis Main Street. Grant funds to support these efforts will lead to increased revenue for the creative community, provide additional attractions to generate excitement and interest in our vibrant downtown, and enhance connectivity throughout the Hyannis HyArts Cultural District.

The MCC requires communities with more than one cultural district to propose projects that will take place in each district. Barnstable has two cultural districts, Barnstable Village Cultural District, and the Hyannis HyArts Cultural District. These funds are in line with the goals of the state's Cultural District Initiative, and with the district-specific objectives identified in the year-end annual report to the MCC. This funding is allocated in support of Cultural District activities and goals and in the direction of the entity's management team. The MCC encourages projects or programs that institute a practice of access, equity, or inclusion and are in alignment with the Hyannis HyArts Cultural District's audience and mission.

These activities support the following cultural district goals:

SENSE OF PLACE: Support programming efforts creating active and engaging moments in the heart of the Hyannis HyArts Cultural District.

CREATIVE ECONOMY: Facilitate opportunities for the public to interact with members of the creative economy; support programs that engage the public and profit artists.

CULTURAL DESTINATION: Market the district to increase year-round visitation; strengthen visual identity with consistent, repetitive branding in marketing efforts.

HYANNIS HYARTS ARTS CAMPUS: Operate and expand opportunities for creatives; partner with others to offer special programs and events in Guyer Barn community art space and establish this as a must stop destination each year.

FISCAL IMPACT: No funding match is required for this grant award. No general funds will be expended on this program.

STAFF ASSISTANCE: Melissa Chartrand, Arts & Culture Coordinator, Planning & Development;
Alice Marcus Krieg, Grants Coordinator, Planning & Development

B. NEW BUSINESS (May be acted upon) (Majority vote)

BARNSTABLE TOWN COUNCIL

**ITEM# 2024-071
INTRO: 11/16/2023**

2024-071 AUTHORIZATION TO EXPEND A FISCAL YEAR 2024 MASSWORKS INFRASTRUCTURE PROGRAM GRANT IN THE AMOUNT OF \$1,800,000 FROM THE COMMONWEALTH OF MASSACHUSETTS, EXECUTIVE OFFICE OF ECONOMIC DEVELOPMENT FOR THE DESIGN AND IMPLEMENTATION OF THE GREAT STREETS DOWNTOWN HYANNIS PLAN

RESOLVED: That the Town Council does hereby authorize the Town Manager to contract for and expend a Fiscal Year 2024 MassWorks Infrastructure Program Grant in the amount of **\$1,800,000** from the Commonwealth of Massachusetts, Executive Office of Economic Development for the purpose of retaining consultant services for design and execution of the Great Streets Downtown Hyannis Plan to convert the roadway network from one-way to two-way travel and improve the North Street Parking Lot.

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
_____	_____
_____	_____

- _____ Read Item
- _____ Rationale
- _____ Council Discussion
- _____ Vote

BARNSTABLE TOWN COUNCIL

ITEM# 2024-071
INTRO: 11/16/2023

SUMMARY

TO: Town Council
FROM: Mark S. Ells, Town Manager
THROUGH: Elizabeth Jenkins, Planning & Development Director
DATE: November 16, 2023
SUBJECT: Authorization to expend a Fiscal Year 2024 MassWorks Infrastructure Program grant in the amount of **\$1,800,000** from the Commonwealth of Massachusetts, Executive Office of Economic Development for the design and implementation of the Great Streets Downtown Hyannis Plan

BACKGROUND: The MassWorks Infrastructure Program is a competitive grant program that provides the largest and most flexible source of capital funds to municipalities primarily for public infrastructure projects that support and accelerate housing production, spur private development, and create jobs throughout the Commonwealth.

ANALYSIS: The Town of Barnstable has been awarded a \$1,800,000 MassWorks Infrastructure Program grant in support of the final design and implementation of Hyannis Great Streets Plan, an effort to convert the one-way transportation network downtown to two-way travel and make associated improvements to public spaces, including the North Street Parking lot.

Grant funds will support the preparation of final engineered construction documents and project implementation. The funded project has two components: the conversion of the roadway network in Downtown Hyannis from one-way to two-way travel, including the installation of an on-street bicycle network; and efforts towards rehabilitation of the long-neglected “North Street” parking lot that serves as a primary entryway into downtown. The street conversion is a transformative project designed for efficient implementation, working almost exclusively within the existing pavement and with the minor modification of key gateway intersections.

This project implements the Town's "Great Streets" planning effort, completed with Jeff Speck and Stantec, to return major streets in Downtown Hyannis to two-way travel; temporarily redesign major intersections to promote walkability; and improve major public parking areas. Improvements to public rights-of-way include restriping and signage in the study area to change one-way streets to two-way streets; most traffic signals are removed in favor of stop signs. Several intersections have been temporarily redesigned to improve walkability and support the two-way conversion, creating an expansion of public spaces and on-street parking. Dedicated on-street bike lanes are created on North Street and South Street, as well as bicycle improvements on connecting streets create an on-street bicycle network downtown. Public parking lots are improved with access management, lighting, pavement and stormwater improvements, and pedestrian connections to Main Street. The primary goal of this project is to transform streets within our downtown core into vibrant public spaces. This is realized through: enhancing the public realm through placemaking in support of economic development; placing more of an emphasis on pedestrians; addressing congestion that could increase as residential densities increase; employing traffic calming to enhance safety; and encouraging multi-modal transportation and transportation equity. Anticipated outcomes include attraction of private investment in the downtown core; reinvestment in Hyannis as a world-class tourist destination; support of a

community for people at all stages in life and at all income ranges; and promoting downtown's identity through placemaking in the public realm.

The funding would be used to execute the two-way conversion of Main Street, South Street, Ocean Street, and Old Colony Road. Expenses include restriping roadways, removal/reinstallation of signage; removal/disabling most traffic signals and updates to pedestrian signals as necessary. Intersection reconfiguration expenses include minor curb re-alignments, bollard installation, and public space improvements. Establishment of on street bicycle network includes stripping/coloring of lanes. The “six points” intersection will be reconfigured with the final engineered solution. Improvement of North Street parking area includes pavement reconstruction and restriping; access reconfiguration; stormwater improvements; installation of lighting, sidewalks/pedestrian connections; signage; and landscaping.

The restoration of two-way traffic from highway-style looping networks has proved to have significant benefits in terms of traffic management and safety. When combined with the replacement of traffic signals with all-way stop signs, eliminating one-way pairs results in calmer, more direct traffic patterns, and improved safety and comfort for all road users, especially pedestrians. The resulting enhancement of the public realm through placemaking, both through the two-way conversion and parking lot improvements, will continue to attract private investment, residential units, and visitors downtown. The congestion management and parking supply benefits will support new residential and business growth.

FISCAL IMPACT: It is anticipated that matching funds will be necessary to fully implement the project as envisioned in the plan. A portion of the overall project is the rehabilitation of the North Street parking lot, which is owned by the Town and private property owners. The rehabilitation of this parking lot is not fully eligible under this grant; improvements on private property, even with the benefit of a lease or easement, cannot be funded through MassWorks. Staff have met with all North Street parking lot property owners and have been working to come to an agreement with each on how to approach improvements. The final engineered design of the roadway and intersection portion of the project will determine the final budget. A CIP has been prepared and any additional costs will be presented for consideration through that process.

STAFF ASSISTANCE: Elizabeth Jenkins, Director of Planning and Development; James Kupfer, Assistant Director, Planning and Development; Kate Maldonado, Senior Planner, Planning and Development; Griffin Beaudoin, Town Engineer, Department of Public Works; Alice Marcus-Krieg, Grants Coordinator

B. NEW BUSINESS (May be acted upon) (Majority vote)

BARNSTABLE TOWN COUNCIL

**ITEM# 2024-072
INTRO: 11/16/2023**

2024-072 AUTHORIZATION TO EXPEND A FISCAL YEAR 2024 HOUSINGWORKS INFRASTRUCTURE GRANT IN THE AMOUNT OF \$1,379,840 FROM THE COMMONWEALTH OF MASSACHUSETTS, EXECUTIVE OFFICE OF HOUSING AND LIVABLE COMMUNITIES FOR SEWER IMPROVEMENTS IN SUPPORT OF HOUSING IN DOWNTOWN HYANNIS

RESOLVED:That the Town Council does hereby authorize the Town Manager to contract for and expend a Fiscal Year 2024 HousingWorks Infrastructure Program Grant in the amount of **\$1,379,840** from the Commonwealth of Massachusetts, Executive Office of Housing and Livable Communities for design and construction of a pump station and other wastewater system improvements to support the development of mixed-income housing in Downtown Hyannis.

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
_____	_____
_____	_____

BARNSTABLE TOWN COUNCIL

ITEM# 2024-072
INTRO: 11/16/2023

SUMMARY

TO: Town Council
FROM: Mark S. Ells, Town Manager
THROUGH: Elizabeth S. Jenkins, AICP, Director of Planning & Development
DATE: November 16, 2023
SUBJECT: Authorization to expend a Fiscal Year 2024 HousingWorks Infrastructure Grant in the amount of **\$1,379,840** from the Commonwealth of Massachusetts, Executive Office of Housing and Livable Communities for sewer improvements in support of housing in downtown Hyannis

BACKGROUND: The HousingWorks program is part of a newly launched, coordinated response by the Healey-Driscoll Administration to tackle the Commonwealth's housing crisis. The program is part of a five-year, \$1.55 billion capital plan to support the production and preservation of affordable housing opportunities. HousingWorks assists municipalities in addressing certain barriers to expanding housing through grants for public infrastructure projects and supports cities and towns to adopt best community planning practices. The new HousingWorks Infrastructure Program makes funding available to cities and towns to finance infrastructure projects that support housing production.

ANALYSIS: The Town of Barnstable has been awarded a \$1,379,840 grant in support of wastewater improvements, including a sewer pump station, within the Downtown Hyannis Growth Incentive Zone. The Town of Barnstable submitted a grant application for this project to the Massachusetts One Stop for Growth Program; the Town collaborated with Housing Assistance Corporation on the application.

Housing Assistance Corporation is a local non-profit with experience in developing and operating affordable housing communities. They have site control of the property at 268 Stevens Street, Hyannis, a cleared, vacant, 1.5-acre site that was previously developed with automotive use. The proposed housing development consists of approximately 50 to 60 condominium units, over half of which will be available for purchase by households earning 100% of the Area Median Income. The site falls within the recently amended Downtown Hyannis zoning district. The project directly aligns with the intent of the recent rezoning being to promote mixed-use and multi-family housing that responds to local context through building size, form, placement, and design considerations and local housing needs through the provision of missing-middle homeownership opportunities that are being increasingly out of reach for our critical workforce. Under the zoning, the proposed development will be able to proceed as of right.

FISCAL IMPACT: No matching funds are required for this grant.

STAFF ASSISTANCE: Elizabeth Jenkins, Director of Planning and Development; James Kupfer, Assistant Director, Planning and Development; Kate Maldonado, Senior Planner; Griffin Beaudoin, Town Engineer, Department of Public Works; Miroslav Jakubicka, Lead Project Engineer, Department of Public Works; Alice Marcus-Krieg, Grants Coordinator

B. NEW BUSINESS (May be acted upon) (Majority Vote)

BARNSTABLE TOWN COUNCIL

**ITEM# 2024-073
INTRO: 11/16/2023**

**2024-073 RESOLVE APPROVING THE TOWN COUNCIL STRATEGIC PLAN FOR
FISCAL YEARS 2024-2025**

RESOLVED: That the Town Council does hereby approve the Town Council Strategic Plan for Fiscal Years 2024-2025, a copy of which is on file in the Town Council office.

SPONSOR: Matthew P. Levesque, President, Precinct 10

DATE	ACTION TAKEN
_____	_____
_____	_____

- ___ Read Item
- ___ Rationale
- ___ Council Discussion
- ___ Vote